

Evaluation Questionnaire after Specialized Technical Training (for Trainees)

Name		Trainee No.	
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With regard to each question, select the answer that is closest to your feelings and circle the appropriate number. Some questions require you to write in a specific number, but if it is difficult to calculate an accurate figure, an estimate will be fine. Please try to answer all questions, as far as possible.

I. About AOTS General Orientation Course

(Only for participants in the General Orientation Course. Participants in Management Training Courses should go to Section II.)

1. Concerning the effects of the AOTS General Orientation Course (hereafter referred to as General Orientation Course)

	Disagree	Somewhat disagree	Neither agree nor disagree	Somewhat agree	Agree
(1) You were able to make a smooth transition to Specialized Technical Training after General Orientation Course	1	2	3	4	5
(2) The lectures and visits in which you participated during General Orientation Course were useful in achieving a smooth induction during Specialized Technical Training	1	2	3	4	5
(3) The Japanese language training during General Orientation Course was useful for your <u>everyday life</u> during your Specialized Technical Training period	1	2	3	4	5
(4) The Japanese language training during General Orientation Course was useful for your <u>training</u> during your Specialized Technical Training period	1	2	3	4	5

2. What knowledge and abilities do you think it would be preferable to have more of during Specialized Technical Training? Please answer with regard to each item listed below.

[Content of training in the form of lectures, visits and study tours during General Orientation Course]

	Not necessary	Not really necessary	Somewhat necessary	Fairly necessary	Highly necessary
(1) The basic ability to live on one's own in Japan (shopping, dietary habits, etc.)	1	2	3	4	5
(2) The ability to manage matters relating to training and life in Japan oneself (care of one's health, time management, etc.)	1	2	3	4	5
(3) Ability to adapt to a different culture and society (awareness of the different culture, coping with culture shock)	1	2	3	4	5
(4) Understanding of the characteristic features of Japanese culture and society (geography, history, mentality, religion, politics, etc.)	1	2	3	4	5
(5) Understanding of the characteristics of the Japanese economy and Japanese companies (economy, corporate management, trends in industrial technologies)	1	2	3	4	5
(6) Understanding of the objectives, targets and methods of Specialized Technical Training	1	2	3	4	5
(7) Communication ability required for Specialized Technical Training (interaction with one's supervisor regarding such matters as the content of the training and progress)	1	2	3	4	5

[Content of training in the form of Japanese language training during General Orientation Course]

	Not necessary	Not really necessary	Somewhat necessary	Fairly necessary	Highly necessary
(8) Japanese conversational ability required for <u>training</u> during Specialized Technical Training	1	2	3	4	5
(9) Japanese conversational ability required for <u>everyday life</u> during Specialized Technical Training	1	2	3	4	5
(10) Listening comprehension ability in Japanese	1	2	3	4	5
(11) Grammatical competence in Japanese	1	2	3	4	5
(12) Ability to read Japanese (hiragana)	1	2	3	4	5
(13) Ability to read Japanese (katakana)	1	2	3	4	5
(14) Ability to read Japanese (kanji)	1	2	3	4	5

II. About Specialized Technical Training at Your Host Company

1. Concerning the content, methods and course design of training relating to specialized skills conducted at the host company (hereafter referred to as Specialized Technical Training)

[Content]

	Disagree	Somewhat disagree	Neither agree nor disagree	Somewhat agree	Agree
(1) The content of Specialized Technical Training was related to your own work	1	2	3	4	5
(2) The content of Specialized Technical Training included knowledge and skills that were new to you	1	2	3	4	5
(3) The knowledge and skills that you obtained through Specialized Technical Training could not have been obtained via in-house training at your workplace in your own country	1	2	3	4	5
	Very easy	Easy	Appropriate	Difficult	Very difficult
(4) Did you find the content of the Specialized Technical Training difficult or easy?	1	2	3	4	5

	Low	Rather low	Appropriate	Rather high	High
Compared with the level of knowledge and skills used in your workplace as a whole before you came to Japan, was the level of knowledge and skills that you mastered during Specialized Technical Training high or low?	1	2	3	4	5
[Methods]	Disagree	Somewhat disagree	Neither agree nor disagree	Somewhat agree	Agree
(6) The guidance provided by lecturers and instructors during Specialized Technical Training was easy to understand	1	2	3	4	5
(7) The lecturers and instructors during Specialized Technical Training spent adequate time providing guidance	1	2	3	4	5
(8) The teaching materials used for Specialized Technical Training were easy to understand	1	2	3	4	5
[Course design]	Short	Somewhat short	Appropriate	Somewhat long	Long
(9) Did you find the period of practical field training during the Specialized Technical Training long or short?	1	2	3	4	5
(10) Did you find the period of classroom-based training during the Specialized Technical Training long or short?	1	2	3	4	5
(11) Did you find the period of Specialized Technical Training long or short?	1	2	3	4	5
	Little	Not very much	Appropriate	Quite a lot	A lot
(12) Did you think that there was a great deal of course content and a lot to learn during the Specialized Technical Training, or little content and little to learn?	1	2	3	4	5

2. Concerning the outcomes of Specialized Technical Training

(1) If the training plan that was scheduled before Specialized Technical Training began were rated as 100, what percentage would you assign to the content taught on this Specialized Technical Training period? Write your answer in the box on the right	%
(2) If the knowledge and skills taught in this Specialized Technical Training period were rated as 100, what percentage would you say that you had mastered? Write your answer in the box on the right	%

3. Concerning your level of satisfaction regarding Specialized Technical Training

	Disagree	Somewhat disagree	Neither agree nor disagree	Somewhat agree	Agree
(1) You are satisfied with the content of guidance provided, and methods and course design employed by the host company during Specialized Technical Training	1	2	3	4	5
(2) During Specialized Technical Training, you were provided with guidance in a language that you understand and you experienced no language problems	1	2	3	4	5
(3) You are satisfied with the outcomes of Specialized Technical Training for you personally	1	2	3	4	5
(4) You mastered knowledge and skills during Specialized Technical Training that you could only have learned in Japan	1	2	3	4	5

III. About Your Living Environment During Training

1. Concerning your living environment during General Training and Specialized Technical Training (please answer with regard to your daily life outside training hours)

(1) Where did you stay during Specialized Technical Training?

1. AOTS Kenshu Center	2. Dormitory owned by the host company
3. Apartment or other accommodation arranged by the host company	4. Business hotel
5. Other ()	

(2) What did you do about meals during Specialized Technical Training (excluding lunch on weekdays)?

1. Ate at the AOTS Kenshu Center dining room	2. Ate at the canteen at the host company's dormitory
3. Went to restaurants, etc.	4. Cooked meals myself
5. Other ()	

2. Concerning your level of satisfaction about the following items relating to your living environment during General Orientation Course and Specialized Technical Training
With regard to **all of the following items**, please tell us about your living environment **both** during the General Orientation Course (left-hand side) **and** during Specialized Technical Training (right-hand side).

	Living environment during General Orientation Course					Living environment during Specialized Technical Training				
	Highly dissatisfied	Quite dissatisfied	Neither satisfied nor dissatisfied	Quite satisfied	Highly satisfied	Highly dissatisfied	Quite dissatisfied	Neither satisfied nor dissatisfied	Quite satisfied	Highly satisfied
(1) Your room during training	1	2	3	4	5	1	2	3	4	5
(2) Venue for and content of meals	1	2	3	4	5	1	2	3	4	5
(3) Frequency and content of weekend events	1	2	3	4	5	1	2	3	4	5
(4) Care and support by AOTS staff	1	2	3	4	5	1	2	3	4	5
(5) Care and support by supervisor at the host company	1	2	3	4	5	1	2	3	4	5

IV. About In-House Training at Your Workplace in Your Own Country

1. Concerning in-house training at your workplace in your own country (hereafter referred to as in-house training)

The in-house training about which we are asking here includes not only introductory training prior to your departure for Japan, but also training planned and implemented in your own country for your company's employees alone, under the guidance of a lecturer or instructor for a certain period (at least a day in total). In this section, we will ask the same questions as those in "II. Concerning Specialized Practical Training Within the Host Company," with the aim of evaluating the good points and points requiring improvement in our Specialized Practical Training, in comparison with your in-house training.

(1) Had you ever received in-house training before coming to Japan for training?	1. Yes	2. No
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2. Concerning the content, methods and course design of in-house training

(If you answered [2. No] in question 1-(1) above, there is no need for you to answer the following questions)

[Content]	Disagree	Somewhat disagree	Neither agree nor disagree	Somewhat agree	Agree
(1) There was a link between the content of the in-house training and your work	1	2	3	4	5
(2) The content of the in-house training included knowledge and skills new to you	1	2	3	4	5
(3) The knowledge and skills mastered via in-house training could not have been mastered via Specialized Technical Training in which you have just participated	1	2	3	4	5
	Very easy	Easy	Appropriate	Difficult	Very difficult
(4) Did you find the content of the in-house training difficult or easy?	1	2	3	4	5
	Low	Rather low	Appropriate	Rather high	High
(5) Compared with the level of knowledge and skills used in your workplace as a whole beforehand, was the level of knowledge and skills that you mastered during the in-house training high or low?	1	2	3	4	5
[Methods]	Disagree	Somewhat disagree	Neither agree nor disagree	Somewhat agree	Agree
(6) The guidance provided by lecturers and instructors during in-house training was easy to understand	1	2	3	4	5
(7) The lecturers and instructors during in-house training spent adequate time providing guidance	1	2	3	4	5
(8) The teaching materials used for in-house training were easy to understand	1	2	3	4	5
[Course design]	Short	Somewhat short	Appropriate	Somewhat long	Long
(9) Did you find the period of practical field training during the in-house training long or short?	1	2	3	4	5
(10) Did you find the period of classroom-based training during the in-house training long or short?	1	2	3	4	5
(11) Did you find the period of in-house training long or short?	1	2	3	4	5
	Little	Not very much	Appropriate	Quite a lot	A lot
(12) Did you think that there was a great deal of course content and a lot to learn during the in-house training, or little content and little to learn?	1	2	3	4	5

3. Concerning the outcomes of in-house training

(1) If the training plan that was scheduled before in-house training began were rated as 100, what percentage would you assign to the content taught on the in-house training course? Write your answer in the box on the right	%
(2) If the knowledge and skills taught on the in-house training course were rated as 100, what percentage would you say that you had mastered? Write your answer in the box on the right	%

That is the end of the questions. Thank you very much for your cooperation.