PRE-TRAINING REPORT

- The Program on Productivity Improvement Utilizing Creativity at the Gemba -

[PICG]

Please fill in the following items by using a personal computer or similar equipment in English. Handwriting should be avoided. AOTS will duplicate and distribute it to lecturers and other participants as a reference material for the group discussion and the presentations to be held during the program.

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| --- | --- |
| 1. Your name |  |
| 2. Your country |  |
| 3. Name of your company/ organization |  |
| 4. Outline of your organization  (Preferably attach an organization brochure) |  |
| 5. Your position and department  (Preferably attach an organizational chart, indicating your position) |  |
| 6. Your duties in detail |  |
| 7. What is the most critical problem you are now facing in terms of productivity? |  |
| 8. Why do you think the problem that you mentioned in above question 7 is critical? |  |
| 9. What is the level of practice of Karakuri Kaizen® at your workplace?  Please choose one from (1) to (4). Please provide additional comments if necessary. | (1) We are putting Karakuri Kaizen® into practice.  (2) I understand what Karakuri Kaizen® is but we do not practice it.  (3) I know the words but do not understand the content.  (4) I do not know. |
| 10. What are your expectations of this training program? |  |