PRE-TRAINING REPORT

The Program on Organizational Revitalization for Latin America

**[LAOR]**

This document will be used as a reference material in 1) the screening process of applicants and 2) the group discussion and the presentation to be held during the program by sharing with lecturers and other participants. Therefore, the applicant is requested to fill in all of the items clearly and concretely.

\*AOTS will not use this information for any other purposes other than an AOTS training program.

Note: Please fill in the following items by using a personal computer or similar equipment in English or Spanish. Handwriting should be avoided.

|  |  |
| --- | --- |
| 1. Your name |  |
| 2. Name of your company/ organization |  |
| 3. Outline of your company/ organization  (Please give a brief description or outline of your company/organization. In addition, please also attach a brochure of your company/organization if available.) |  |
| 4. Your position and the name of your department  (preferably by attaching an organizational chart indicating your position) |  |
| 5. Your duties in detail |  |
| 6. Please write down your company/ organization’s corporate philosophy /credo/Mission and vision?  (if any?) |  |
| 7. What is the most critical challenge you are now facing in cultivating company/ organization’s corporate philosophy /credo/Mission and vision into your organization? (if any)? |  |
| 8. What do you think are the qualities of a leader necessary for organizational revitalization? |  |
| 9. What are your expectations of this training program? |  |