PRE-TRAINING REPORT

– **The Program on Transforming to Circular Economy Business Model** –

[CEB]

Please fill in the following items by using a personal computer or similar equipment in English. Handwriting should be avoided. AOTS will duplicate and distribute it to lecturers and other participants as a reference material for the group discussion and the presentations to be held during the program.

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| 1. Your name |  |
| 2. Your country |  |
| 3. Name of your company/organization  (preferably attach an organization brochure) |  |
| 4. Your position and department  (preferably attach an organizational chart, indicating your position) |  |
| 5. Your duties in detail |  |
| 6. Please provide an overview of the business processes related to the main product/service that your company/organization provides.  (preferably attach a diagram of the business process) |  |
| 7. Are there any issues/difficulties in procurement of raw materials or energy needed for your company/organization's business that you are aware of? Please describe them in detail as much as possible, including examples.  (If you work in the business of processing client emissions, please describe your perception of the issues related to the procurement of materials, energy needed to process the emissions and/or the emissions that you receive from your clients.) |  |
| 8. How does your company/organization treat waste, flue gas, wastewater, waste heat, etc. generated in its business processes? Please describe any issues/challenges you are aware of related to the treatment of such kind of emissions.  (If you work in the business of processing client emissions, please describe the treatment of emissions received from clients and/or the emissions emitted in the process of processing those emissions.) |  |
| 9. Are there any wastes, flue gas, wastewater, waste heat, or other emissions from your company/organization's business processes that are being reused? If so, how are they utilized?  (If you work in the business of processing client emissions, please include the reutilization of emissions received from the client.) |  |
| 10. What happens to the goods/products provided by your company/organization after they are delivered to the customer/ consumer? Please describe how the goods/products are handled by whom after being delivered to the customer/consumer, and trace the extent to which the goods/products or their components are used and stored by humans (lifetime of the items), i.e., until they are released into the nature, to the best of your knowledge.  (If you work in the business of processing client emissions, please describe how and by whom the goods or materials are handled after they leave your company/organization's treatment process.) |  |
| 11. Does your company/organization assess the environmental impact of its products/services?  If yes, please provide an overview of the perceived environmental impacts in your company/organization.  If not, what are the discussions about the circular economy in your company/organization or in your country? Please describe to the best of your knowledge. |  |
| 12. What are your expectations of the program? |  |