PRE-TRAINING REPORT

**The Program on Corporate Management**

**[PJCM]**

This document will be used as a reference material in 1) the screening process of applicants and 2) the group discussion and the presentation to be held during the program by sharing with lecturers and other participants. Therefore, the applicant is requested to fill in all the items clearly and concretely.

**\*AOTS will not use this information for any other purposes other than an AOTS training program.**

Note: Please fill in the following items by using a personal computer or similar equipment in English. Handwriting should be avoided.

|  |  |
| --- | --- |
| 1. Your name |  |
| 2. Your country |  |
| 3. Name of your company/ organization |  |
| 4. Outline of your organization  (Preferably attach an organization brochure) |  |
| 5. Your position and department  (Preferably attach an organizational chart, indicating your position) |  |
| 6. Your duties in detail |  |
| 7. Most critical managerial problems you are now facing, indicating their causes from your viewpoint |  |
| 8. Possible measures to solve such problems together with limitation factors |  |
| 9. Current condition of implementing 5S within your company | 1.　Implemented in the entire company  2.　Partially implemented  3.　Considering implementing  4.　No plan to implement at this time |
| 10. Your expectations of the program in relation to the described problems and how you would like to utilize your learning upon participating |  |